

JA Learning Platform (D2L) Quick Start Guide

Quick Start Guide | *For JA Area Staff*

This guide will help you login and access the JA Learning Platform.
Let's get started!

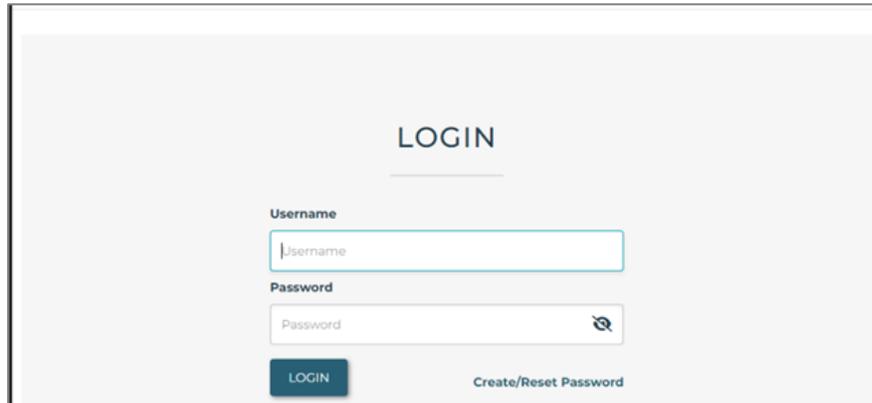
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Log In to the JA Learning Platform

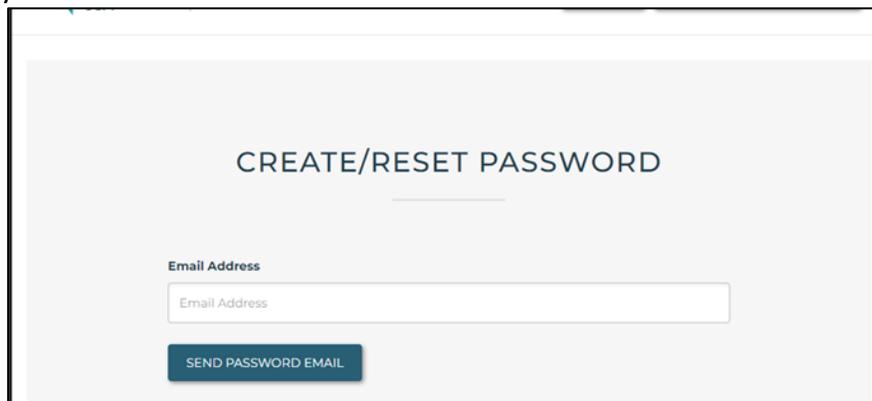
1. Open your web browser (latest version of Mozilla Firefox, Google Chrome, or Apple Safari recommended) and go to <https://learn.ja.org>.

(NOTE: Users who had login credentials on the previous JA Learning Platform (CK) will use the same login credentials as they did for CK. New users can create a new password by selecting Create/Reset Password)

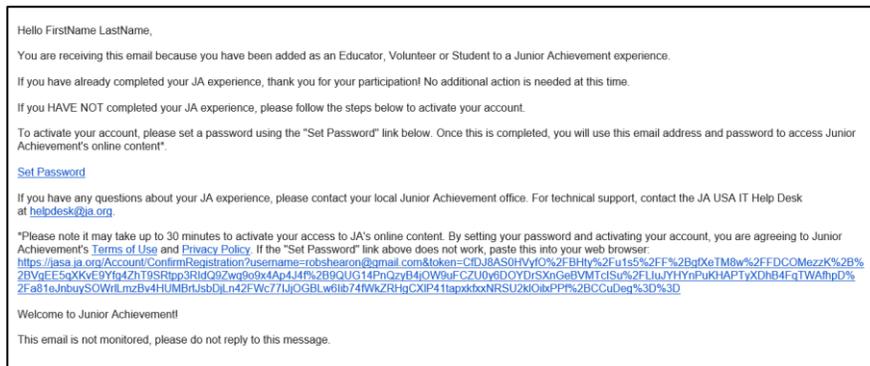
- A. Enter your email address and password and select **LOGIN**.
- B. Select **Create/Reset Password** to reset your password.



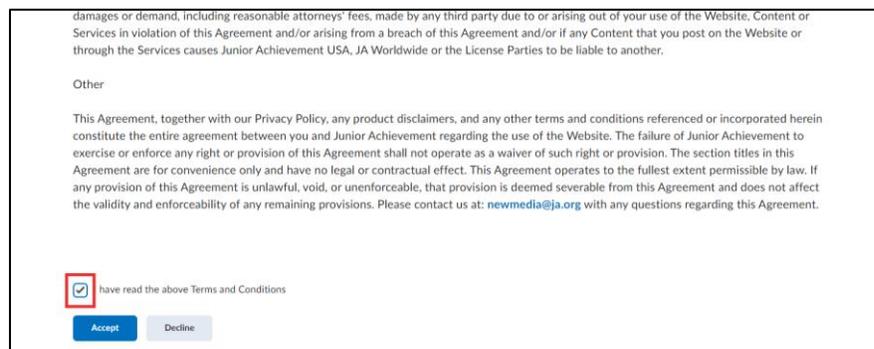
- Enter your email address and select **SEND PASSWORD EMAIL**.



- If this is your first time logging in, you will receive an email from Junior Achievement to setup your password.

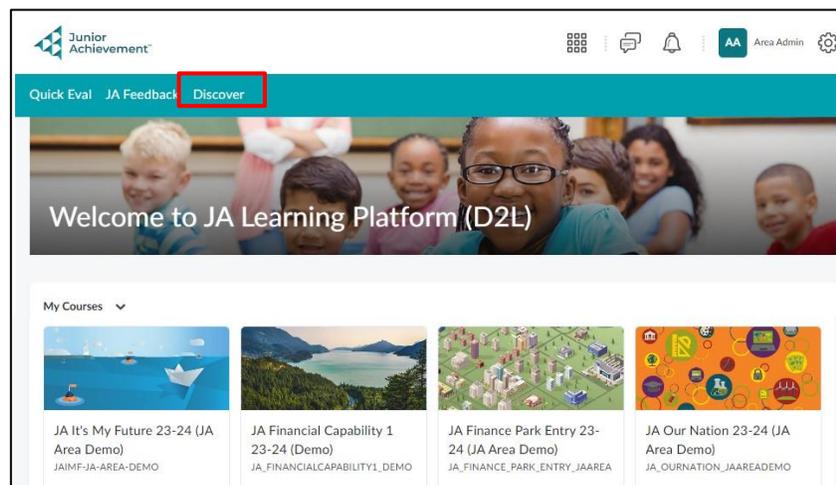


- On the first login, review the Junior Achievement - Terms of Use and Privacy Policy. Select the **check box** to agree and select **SAVE**.



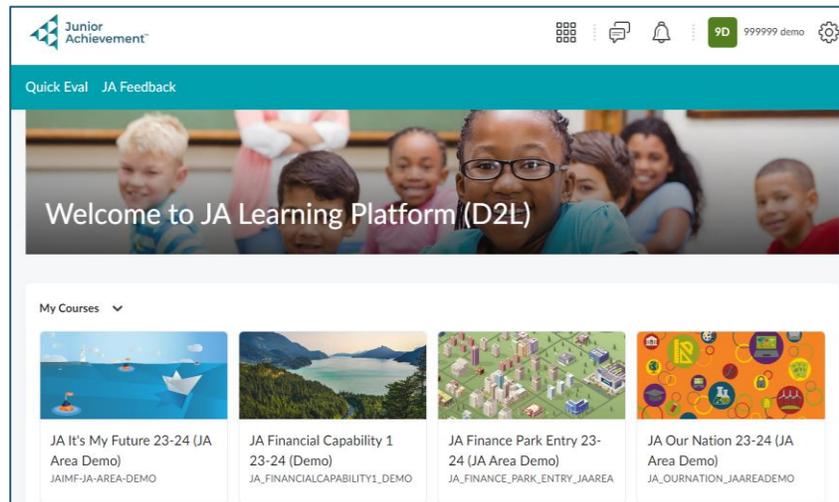
Access Program Demos and Resources

Select **Discover** to access Program Demos and Resources.

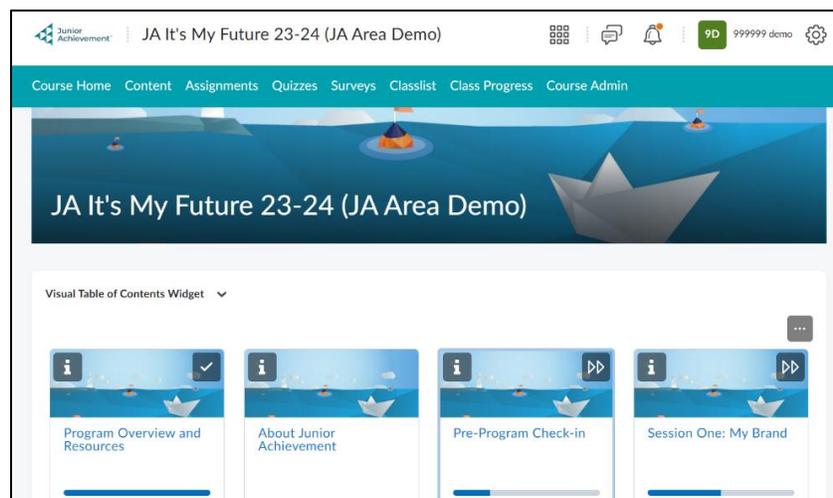


Access Course Content

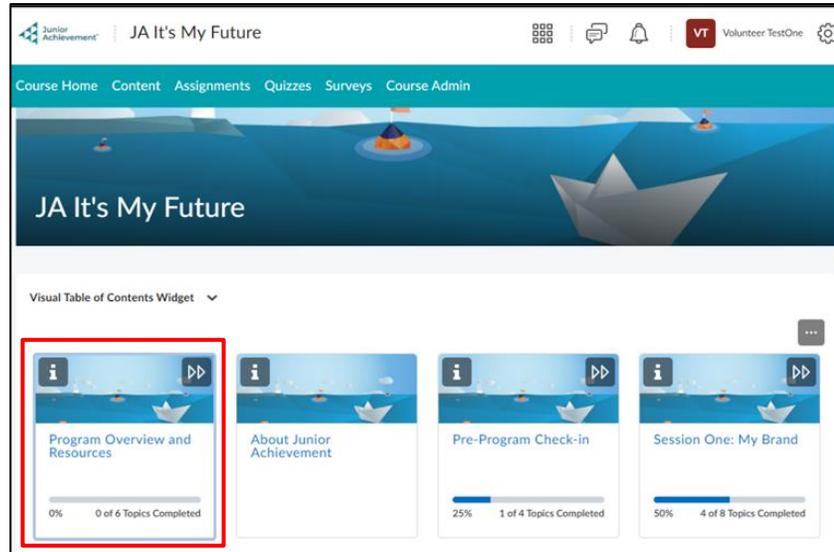
When logged into D2L, you will arrive on the D2L Homepage, if enrolled in multiple courses.



If enrolled in only 1 course, you will go directly to the Course Homepage.



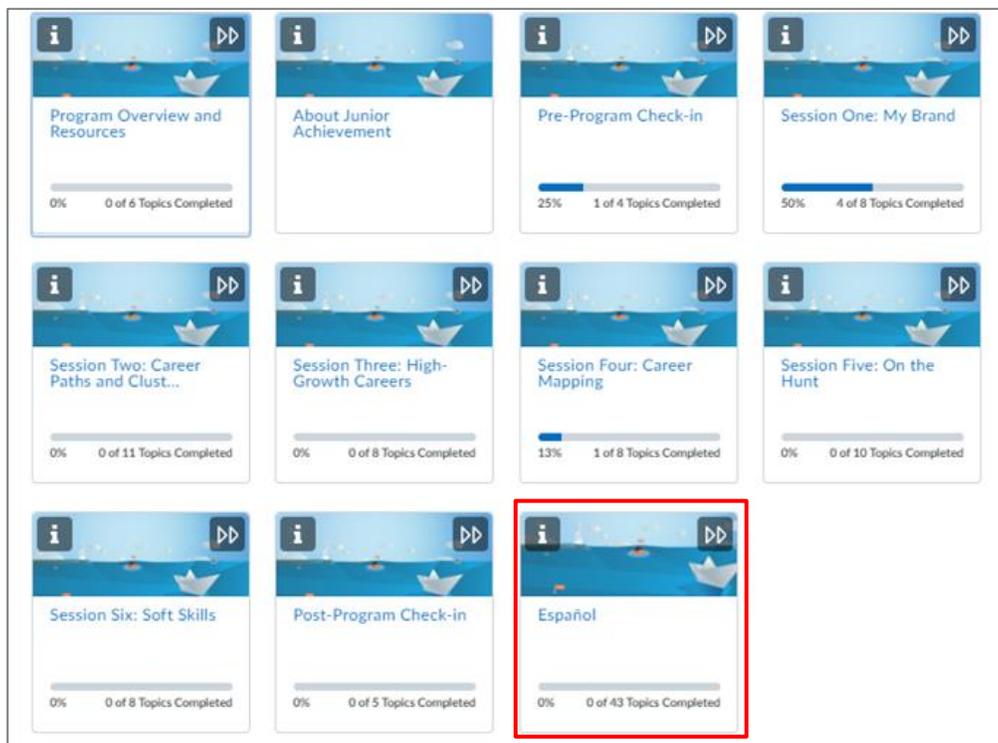
From the Course Home page, select the **module tile** you want to access in the Visual Table of Contents Widget section.



Language Settings | View Course Content in Spanish

Follow these steps to view the course content in Spanish:

From the Course Home page, scroll to the bottom, select the **Español** module tile, in the Visual Table of Contents section, to access the course content in Spanish.



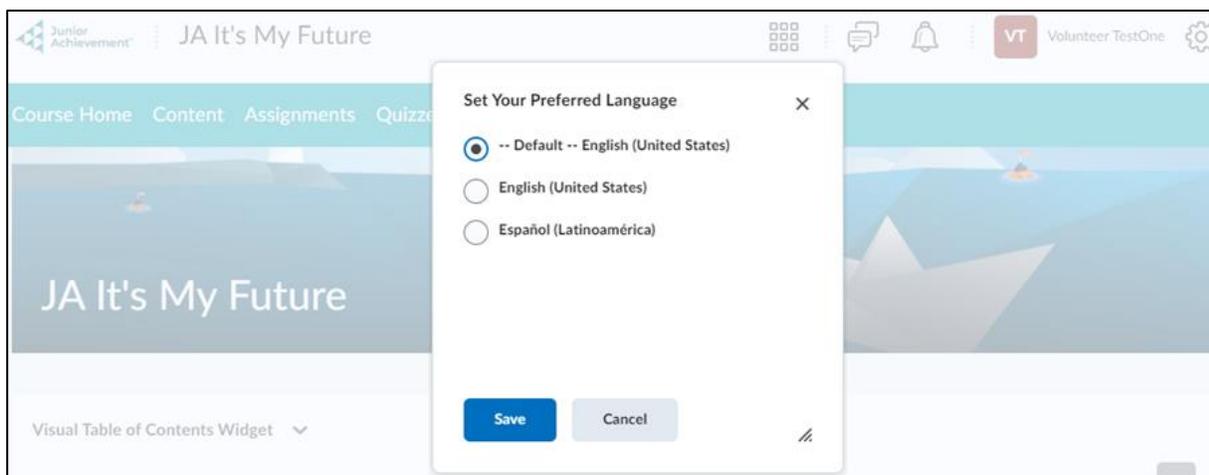
Language Settings | View the JA Learning Platform in Spanish

Follow these steps to change your preferred language to Spanish:

1. Select your name in the top banner to open your options menu.
2. Select Account Settings.



1. Set your Preferred Language. Save.



Switch to Student View

1. Select your name in the top banner to open your options menu.
2. Select **View as Student** from the menu options.

Note: The  icon means the content is hidden from the Student View.



2. Select **X** to cancel Viewing as Student.

